



St Joseph's PTA
Thursday 25th February 2021 - via zoom

Attending

Ruth Davies
Helen Woods
Celine Powell
Jenny Congdon
Lorna Hayward
Liz Donaghy
Nadia Gazeley
Mrs Reeh
Kaye Lee
Catherine Callen
Viv Wilkinson

Apologies

Rebecca Theobalds
Anne Coonan

Welcome

Ruth welcomed everyone to the meeting which will focus on going through the action plan devised at the last meeting.

Minutes of the last meeting- the minutes were approved and signed by Ruth.

Treasurer's Report

25/02/2021

Income - Fundraising

- Since last meeting, final Gift Aid amount from Virgin received and PayPal amount for quiz. Only outstanding amount from previous fundraising is Cash Matching for raffle.
- Balloon payment expected shortly for £590
- Lenten fundraising ongoing

- Table summarising the events is below:

Event	Total raised	Received	To come
Lapland walk	£2,089	£2,089	£0
Christmas - raffle	£1,774	£887	£887
Christmas - Zoom	£279	£279	£0
Christmas - other	£577	£577	£0
10k run	£1,583	£1,583	£0
Weekly draw	£305	£305	£0
Second hand uniform	£395	£395	£0
Quiz	£291	£291	£0
Other events	£81	£81	£0
Other income	£145	£145	£0
TOTAL	£7,519	£6,632	£887

Expenditure

- Other expenditure to date of £206

Statement of assets

- Details the financial position at February 2020
- We have total assets of £6.9k, comprised entirely of cash. Available funds £4.9k
- Review of cash position; payment for outdoor play equipment for £19k went through in February.

Review of last term's events

Ruth started by saying last half term's events were deliberately quieter as it was a difficult term for everyone and the Christmas term had been so busy.

- The balloon race was a success with 254 balloons bought, Lorna is expecting to get in £590 from purchases in the next week. Some money will be deducted for prizes, but a great amount raised for minimal work. The winners have been contacted and school will send out an email informing of the result. Thanks to Lorna for arranging this.
- The free tombola held to mark what would have been the school disco was popular with over 100 entries. No money was raised but 6 happy children won prizes.
- The rainbow dress down day to raise money for St Mary's Hospital was enjoyed by the children and parents donated generously to a good cause.

Planning for upcoming events

- Focus on promoting an online uniform sale. Ruth still has uniform but would also like to request more items. Ruth reiterated how items of uniform with the school logo sell much better than shirts, skirts and trousers. Ruth did raise the issue that summer dresses can be hard to sell online as there are so many styles. A suggestion was made for parents to donate school shoes in good conditions. Ruth raised the issue of storage as we may be inundated and felt it was best to be done through class WhatsApp groups in a more informal way.
- The usual Saint Day celebrations will be unable to go ahead as normal as gathering still not possible. Mrs Reeh said classes in school were doing online presentations to mark the occasions.
- Ruth discussed how we still have a lot of left-over stock for a Father's Day Sale. As this is 20th June, we will see whether this is possible nearer the time.
- Ruth explained there had been a lot of discussions amongst PTA's as to whether to go ahead with a summer fair. Ruth felt that the fair is a lot of work to arrange for it to possibly be cancelled. There is limited outdoor space and we do not want to increase the children's risk of isolation and missing more time in school. It was therefore agreed that this year's Summer Fair will not go ahead.
- The focus is now Easter and the Lenten Fundraising. The money raised is for charities supported by school and although this is not a PTA event, the PTA will be supporting school in organising. Ruth has spoken with Mrs Thompson and a plan is coming together. Helen Woods will be assisting with the egg decorating competition, Lorna Heyward with the Easter craft pack and Frances Harty will be arranging the Easter trail.
- To mark Mother's Day the PTA will put together a booklet promoting family businesses within the school community. People can go direct to the business and the business will donate a percentage of money raised to the school charities.
- Ruth discussed the ideas of a zoom bingo event but felt families might be weary now and questioned how much interest there would be. Another idea discussed was for a children's entertainer. Freddy Fantastic has been recommended. It would be £60 for a 45-minute session and can cater for groups of 100.
- Mrs Reeh discussed how school were arranging cupcakes for the children to mark St Joseph's day.

Planning for the Spring Dance

Unfortunately, this event will not be able to go ahead this year. Ruth suggested booking now for next year as venues will get booked up quickly. Lorna has agreed to take on the organisation of the Spring Dance and will discuss with Ruth the plans so far in regard to possibly booking Sale Rugby Club.

Promoting weekly draw

Maximising other fundraising opportunities, e.g. cash matching, reward schemes.

The weekly draw was discussed and the difficulties of promoting the event due to only being permitted to promote it on the school premises. Ruth has spoken to the licensing people; an alternative licence would mean having to report after every draw. It was decided it was best to promote on the school grounds during face-to-face events. Cash matching scheme for anyone eligible will continue to be promoted.

Committee succession planning

Ruth had hoped to be further forward, but things have been made more difficult by the current situation. Ruth is in the process of creating a single file of yearly events that we do, or might do, along with all the relevant documentation. Ruth emphasised we do need to think about who will take on these new responsibilities and it is something to be looked at once the children are back in school. Anne is working on a restructuring model.

Date of next meeting- date TBC

AOB

Lorna spoke about how she had contacted David Connor regarding a gin tasting evening. He was initially interested but has not got back to her and Lorna did not want to push it. Lorna will make contact again once the children are back in school.

Ruth and Nadia have agreed that the demand for food parcels stored in the parish centre for isolating families has dried up. A small amount of food will be kept, and Nadia will look into where is best to send the food on to. A suggestion of Sale West food bank was mentioned. Catherine will forward details.

Last year's Year 6 have still not received their Yearbook, as they have left payment will be arranged through the PTA as this will make it easier.

Mrs Reeh on behalf of all the staff and governors thanked the PTA for all their efforts and spoke of how the fundraising makes such a big difference.